

Hammond Middle School PTA

Meeting Minutes for February 13, 2018

Attendees:

- Sumaira Bajwa, President
- Mollie Baer, 1st Vice President
- Mary Coleman, 2nd Vice President
- Lisa Beck, Treasurer
- Tricia Miller, Secretary
- Tami Baldwin, PTACHC Rep
- Kerri Ukstins, Staff Appreciation Co-Chair
- Deveonne Hamilton-Stokes, Gift Card Chair
- Tatiana Pham, Student Directory
- Jesse Mackey, HMS Teacher
- Dupe Fajembola, Parent / Member

Minutes

- **Welcome and Introductions:** The meeting was called to order by PTA President, Sumaira Bajwa. Introductions were made.
- **Secretary's Report (Tricia Miller):**
 - The minutes from the January 2018 PTA meeting were presented for approval. No revisions were proposed. Kerri made a motion to approve the minutes; Deveonne seconded the motion. The motion passed with no objections.
 - Due to the inclement weather closing of HCPSS schools on 2/7/18, the Teen Anxiety workshop was moved offsite. Sumaira attended. Attendance did appear to be affected by the relocation; however, that seemed preferable to an attempted reschedule.
- **Treasurer's Report (Lisa Beck):** Lisa provided a verbal report on PTA finances with the written report to follow. Current (1/31/18) balance is \$12,254. Income included: gift cards and restaurant night. Expenses included: gift cards, staff appreciation, reflections, and PBIS. Upcoming expenses: afterschool bus, membership dues. We currently have 226 members and will have Ravinder return any remaining membership cards. Briefly discussed action necessary to resolve sales tax notice from Maryland and the notice from MD Secretary of State regarding the Charitable Solicitations requirements.
- **Principal's Report (by staff rep Jesse Mackey):**
 - Dr. Martirano visited our school last month.

- The “Random Acts of Kindness Club” will be forming. HMS students will be mentoring HES students after school.
 - 8th grade promotion ceremony will take place at Hammond HS on June 13th at 6:00 pm
 - HCPSS has decided that 4/4, 4/5 and 4/5 from Spring Break will be used to make up for inclement weather days. HMS is waiting for guidance from Central Office on how the absences during these days will be handled.
 - PBIS committee is planning a dance on 3/16 for students. Once confirmed, they would like help from PTA in advertising.
 - Adopt a Staff program: Discussed options for addressing inequities in the program.
- **PTACHC Report (John Woodson):** not present / no report
- **President’s Report (Sumaira Bajwa):**
 - Sumaira created a sign up for parents to provide snacks for after school clubs.
 - Checks received from Grotto, Box Tops, Silver Knights but NOT from Launch.
 - Activity Bus check has been allocated to the proper HMS account per Dr. Dale. Invoice for bus has been received and forwarded to PTA for payment
 - Aymen Haq will advance to the next level of the Spelling Bee. Christopher Bardini has taken the geography bee test to qualify for advancement in the Geo Bee. Aymen Haq has won at the County level for the Reflections program.
- **Reports:**
 - **8th Grade Dance:** Paulette has stepped down as coordinator but Becky has agreed to take reins on this. Sumaira will follow up on status as no info has come out on the themes or any scheduled vote.
 - **Staff Appreciation:** Meal will be provided to staff in March. Will coordinate date with Dr. Dale. Will not ask parents to contribute to this event.
 - **Nominating Committee:** The committee has plans to meet 2/21 to discuss possible recruits, strategy and division of duties. Currently need: President, 2nd VP, Corresponding Secretary, 2nd PTACHC Rep, Membership, Facebook Admin, Fall Fling Chair, Geo Bee Chair, Ice Skating/Launch Chair, Hershey Park Fundraiser Chair, Gift Card Fundraiser Chair and PBIS Liaison. Will include a blurb in the March newsletter and also reach out to feeder schools.
 - **Math Counts:** PTA is not involved in this program currently. An HMS teacher is sponsoring this year. PTA is happy to advertise next year if program will continue to be active at HMS.
- **Closing:** Next meeting 3/13/18. Kerri Ukstins made a motion to adjourn the meeting; Mary Coleman seconded; the motion passed.

Minutes respectfully submitted by Tricia Miller, HMS PTA Secretary.