

Hammond Middle School PTA

Meeting Minutes for May 8, 2018

Attendees:

- Sumaira Bajwa, President
- Mollie Baer, 1st Vice President
- Mary Coleman, 2nd Vice President
- Lisa Beck, Treasurer
- Tricia Miller, Secretary
- Tami Baldwin, PTACHC Rep
- Kerri Ukstins, Staff Appreciation Co-Chair
- Lynne Ward, Staff Appreciation Co-Chair
- Becky Paskill, 8th grade dance chair
- Dupe Fajembola, Parent / Member
- Deveonne Hamilton-Stokes, Giftcards
- Aaron Dale, HMS Principal

Minutes

- **Welcome and Introductions:** The meeting was called to order by PTA President, Sumaira Bajwa. Introductions were made.
- **Secretary's Report (Tricia Miller):**
 - The minutes from the March 2018 PTA meeting were presented for approval. No revisions were proposed. Sumaira made a motion to approve the minutes; Lisa seconded the motion. The motion passed with no objections.
 - Nominating Committee: we are still in need of a President, Membership Chair and 2nd PTACHC representative. Dr. Dale is attending the AES PTA meeting this evening to solicit a volunteer for president which is our primary concern at this time.
- **Treasurer's Report (Lisa Beck):** Lisa reported that our current balance is \$9,912.88. Income reported from Hershey Park fundraiser. Expenses included: 8th grade dance and staff appreciation. Upcoming expenses: staff appreciation photocopying.. The sales tax zero return was filed via telephone. The Personal Property Tax return is in progress. No update on the Charitable solicitation paperwork.
- **Principal's Report (Aaron Dale):**
 - **PTA Concerns:** Sumaira circulated an email soliciting feedback from the PTA Board about experiences their students may have had with bullying whether it be as a bully, bystander or victim. Bullying can be both physical and psychological. Sumaira reinforced how critical it is to

- report bullying experiences not only to address the particular incident but to increase awareness and encourage others to step forward when affected by bullying. The PTA is considering sponsoring an afterschool program to support students who might be victims of bullying and to empower both victims and bystanders. Sumaira asked what training HMS staff receives and how bullying reports are processed.
- **Dr. Dale's response:** after a bullying report has been filed, HMS administration interviews the bully, the victim and any witnesses. After a thorough investigation, the bully will receive consequences; however, steps are also taken to mitigate factors that might have contributed to bullying behaviors. HMS admin seeks not only to address current incidents but also to discourage future incidents.
 - **Action Plan:** Lots of ideas are being considered to combat bullying at HMS. Dr. Dale has met with small groups of students to brainstorm. Dr. Dale is considering an interactive assembly on bullying and has collaborated with other middle school principals for ideas. 2 staff members will attend "Cultural Proficiency Training" this summer and more will attend in the future. Special Ed teachers educate General Ed teachers on dealing with various student challenges. HMS has "Inclusion" programs including the New Student Club and Lunch Bunch for students eating alone. Dr. Dale is considering implementing the "Positive Office Referral" to reward students for good behavior rather than just focusing on the discipline based office referral. Ultimately, there is no simple solution for bullying. Dr. Dale's philosophy is to lead by example by modeling desired behavior and reminding others to act appropriately and treat everyone with respect.
 - **8th Grade Promotion Ceremony:** 6-8 people are needed to help 6/13/18 from 5:30-7:30. Dr. Dale will brief volunteers on tasks which might include: ushers, hallway monitors, etc.
 - **Back to School Event:** Dr Dale is working with the Viking Voice to plan a back to school carnival in the fall. Hoping to invite local agencies and business that might support students and parents in the community. Discussed No Bullying theme.
- **PTACHC Report (Tami Baldwin):** Dr. Martirano was awarded a 4 year contract as HoCo superintendent of schools. HoCo school policies are reviewed every 7 years. Several are up for review this year. The operations department gave a presentation. School Sponsored fundraisers (like the boosterthon) were discussed at length. Contact PTACHC if planning a fundraiser of this sort because managing the finances can be tricky.
 - **President's Report (Sumaira Bajwa):** included above with principal's report.
 - **Reports:**
 - **Eighth Grade Dance:** Ticket sales started yesterday. Videos promoting the dance have been running on the morning announcements. Students are encouraged to order their tickets early and online. Becky needs help with some of the decorating tasks. Solicited volunteers to donate black lights but no response so may need to rent from DJ. Dr. Dale will follow up on power / electrical concerns of several black lights in the gym. Budget is good. Will add desserts and giftcards to the sign up genius. Need to send some reminder eblasts to solicit more volunteers.

- **Gift Card Fundraiser:** Deveonne bolded the higher commission giftcards on the flyer but the spring fundraiser was not terribly successful. We sold 58 gift cards and raised about \$60 after expenses. Anne Braun will take over next year and she is looking into placing an online order.
 - **Restaurant Nights:** The next event will take place at BJ's n May 17th. It is located near Target at Columbia Crossing. (Former location of the Macaroni Grill restaurant)
 - **Staff Appreciation:** staff app week is ongoing now and is going well. "Beach" themed activities include: a snack cart on Monday, breakfast on Tuesday, a lunch on Wednesday, a Kona ice truck on Thursday and a gift raffle day on Friday.
 - **Nominating Committee:** addressed above.
- **Closing:** Next meeting is 6/5/18. Sumaira made a motion to adjourn the meeting; Lynne seconded; the motion passed.

Minutes respectfully submitted by Tricia Miller, HMS PTA Secretary.