

Hammond Middle School PTA

Meeting Minutes for June 13, 2019

Attendees: (Tara T. may have this information I was late to the meeting)

Nicole Alston, Membership Chair

Tara Terry, Corresponding Secretary

Tricia Miller, Treasurer

Donna Bodruea, President

Dr. Aaron Dale, Principal

Lynn Ward, Staff Appreciation Co-Chair

Minutes

Welcome:

Student Presentation:

Courtyard Makeover: Anthony ?, 8th grader, presented his Eagle Scout project, which is to beautify school's courtyard, which he would like to see become a more active space for HMS students and staff. Uses of space would include, but not limited to, social gathering space for students during lunch, an incentive/reward under PBIS or outdoor classroom.

Student seeking initial, and possible maintenance, funding from the PTA due to lengthen fundraising process through Boy Scouts of America and student is looking to complete project by Friday, June 21st, 2019 because he will be moving out of the country by June 22nd, 2019. Budget for project varies by project scale, range can be from \$300 - \$2000. Student's family is willing to provide up to \$200 in funding the project. Student pointed out since courtyard is a shared space with Hammond Elementary School (HES) and resides in the HCPSS maintenance area, HES has agreed to refurbish picnic tables and Central Office has agreed to supply mulch.

Possible ways to maintain courtyard gardens would be to setup up seminar classes lead by Mr. Ebbe or Mrs. Furman-Berger or via the Viking Voice club ran by Mr. Cytroen.

Motion to fund project was made by Lynne W.; second by Donna B. and accepted by members present. However exact funding amount is still to be determined.

Principal Report

June Calendar

18th – 8th Grade Cruise, 6th Grade Field Day, 6th & 7th Grade Locker Clean Out

19th – 8th Grade Locker Clean Out

20th – 7th Grade Field Day, 8th Grade Showcase

21st – 8th Grade Funday

Next Year's Calendar

8/29 1-2pm NEW Student Orientation followed by Back to School Bash

Dr. Dale would like the PTA to sponsor and host the Bash. Last year HMS provided Food (hot dogs and chips), Water and snow cones just for students. HMS also sponsored the Dept. of Health Services to setup carnival style activities. Dr. Dale suggested PTA invite local businesses to sponsor tables at event. Volunteers will be needed.

9/12 6pm Back to School Night

Increase in Cultural Arts: HMS has a diversity student body. Dr. Dale would like to provide opportunities for students to learn about the cultural backgrounds of their peers. Members suggested holding International Nights. Need volunteers to reach out to local library for information as well as international groups in the area.

Summer Enrichment: UMBC will be holding a Coding Summer Camp at HMS. Camp will run July 8th- 12th from 12-4pm. Recommended from grades 5th – 9th.

PBIS: HMS is looking to improve its PBIS program to identify students who consistently do well. School is considering having large scale recognition events, like quarterly social rewards or giving out preference items Viking Days.

HCPSS Budget Shortfall Impact on HMS: HMS will have decrease funding for materials of instruction. There will no longer be a math or reading resource teacher on-site. In terms of positions, Innovation & Inquiry (I&I) will be a part time position; school loses 1.5 paraeducators; and there is still a opening in FACS.

Treasurer's Report

Balance as of 5/31/2019 \$9,819.61.

Revenue was earned from Box Tops (\$70.70), Restaurant Nights (\$169.14), Chess Club (\$130), Staff Appreciation Donations (\$35), Amazon Smile (which would like to promote more in the new school year to increase earnings) and interest (\$5.09). Total revenue for May \$409.93 (YTD - \$20,293.7).

Expenses were generated from Box Tops (\$55.68) and Staff Appreciation (\$1,282.94). Total expenses for May were \$1,333.62 (YTD - \$20,157.93).

See attached spread sheet for detail of previous monthly/YTD revenue and expenses.

Spending Authorization: Spending for the following budget items before first General Meeting of 2019-2020 were accepted – Spirit Wear \$2100, Staff Luncheon \$550, Fees for credit card processing \$200 and Office Supplies and Photocopying \$250. Note Staff Luncheon was increased to \$1000 due to motion made by Lynn W. Discussion ensued about the need for the increase being due to catering and food costs. Motion was seconded by Donna B. and approved by attending members.

Transition Issues: Signature cards at PNC Bank need to be updated. Donna B. removed Nicole Alston added and Tricia Miller remaining. Two board members are required by MD PTA to take financial training, one must be the treasurer. MD PTA recommends at ALL new board members that training. Budget committee needs to meet over the summer to determine budget for the new year. Proposed

budget will be presented at first PTA meeting date to be determined for approval. Approved budget will be present at the Back to School Night.

Sign: Purchase of a marquee is not feasible at this time due to cost, \$2,000. An alternative is to purchase a sandwich board, engraved board would cost \$145 and unengraved would run \$60.

Other Discussion Items:

Boundary Review – Both Dr. Dale and Donna B. spoke to the upcoming Boundary Review; and how the superintendent is looking for community input. Boundary Review Survey will be available from 6/14 through 8/1. Our area will have an open forum on the topic on July 16th at Atholton High School.

Fall Fling – Incoming Fall Fling Chair wanted input on how the event is held and what are the expectations. It was explained that normally the committee handles setup of the event, the food generally served was pizza, and common activities are board games and basketball in the gym. It was also suggested that she talk directly with Anna B.

Nano Para Para is a possible restaurant to explore doing a restaurant night with or to cater events for us.

Motion to adjourn was submitted by Lynn W. Seconded by Tricia M. Meeting adjourned.