

# Hammond Middle School PTA

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*Meeting Minutes for August 21, 2014*

## **Attendees:**

- Pat Johnson, President
- Liz Boateng, 1<sup>st</sup> Vice President
- Shari Obler, 2<sup>nd</sup> Vice President
- Jen Larsson, Treasurer
- Tricia Miller, Secretary
- John Woodson, PTACHC Representative #1
- Kerri Dufresne, HMS Principal

## **Minutes**

- The meeting was called to order in the HMS Media Center by PTA President, Pat Johnson.
- **Principal's Report (Kerry Dufresne)**
  - The 6<sup>th</sup> grade orientation was a huge success! Kerry thanked Jen Larsson and Pat Johnson for their effort with Spiritwear. Discussed selling Spiritwear during Friday lunch periods in September.
  - A new Food Health and Wellness policy was recently approved. This should have little impact at the middle school level. High School Boosters will be affected the most.
  - Many new staff members this year:  
Math: 2 new teachers to replace Mrs. Barbusca and Mrs. LaCorte. Holly Cheung (math specialist)  
English: Kourtni Magliaro  
French: Ally Dummler  
Science: Natalie Albanesi  
Health / PE: Suzette Thorn
  - Cultural Assembly planned for Sept 11<sup>th</sup>. PBIS / anti-bullying themes
- **President's Agenda Items:**
  - All Board members introduced themselves. By-laws distributed to new members.
  - Vacant PTA Positions:  
PTACHC: John Woodson will recruit someone at Back to School Night  
Spirit Wear: Shari Obler will reach out to Rae Ann Kaylie  
Restaurant Night: May drop if no volunteer  
Talent Show: Tricia Miller suggested Ravinder Sandhoo. Possibly Beth Weith will assist in transition?

- **President's Agenda Items (continued):**

8<sup>th</sup> Grade Dance: Pat Johnson has reached out to Amy Shugar

Staff Appreciation: Felicia would like a co-chair to help and take over for next year

Volunteer Coordinator: Shari will check out Sign Up Genius

Mark Johnson, our new Webmaster, has updated many areas of the website including contact information for Board Members. Check your info for accuracy.

- PTA Goals: roundtable discussion of goals to help us focus on Community, Engagement and Involvement. Goal: The PTA will foster activities that bring HMS families together. Possible event to further goal: Back to School Picnic with Kickball game. Shari Obler will take the lead on this. Once we establish transferrable email addresses, we can access the HCPSS reservation system. Shari will coordinate with Kerri on date and details.

Discussed effective ways to communicate with membership. The PTA newsletter will be sent out the first week of December. Text versus link was discussed. The Board unanimously agreed that text was more effective than a link. Still evaluating the efficacy of distributing paper flyers.

- Budget Review: Pat Johnson explained how the Budget Committee drafted the proposed budget. Jen Larsson led the discussion on the specifics of the new budget.

Spring Fling will have a new format

8<sup>th</sup> Grade gift – may need to reassess amount mid-year based on PTA finances

The Board agreed to present the proposed budget for approval at our next meeting.

- PTA Meeting Date / Time: In order to prepare for Back to School Night, the Board will meet next on September 2<sup>nd</sup> from 6:30 – 8:00 in the Media Center. The PTA calendar will be established at that meeting. The Board will meet thereafter on the 2<sup>nd</sup> Tuesday of the month. Meetings will be from 6:30-7:30 in the Media Center.

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**Minutes respectfully submitted by Tricia Miller, HMS PTA Secretary.**