

Hammond Middle School PTA

Board Meeting Minutes for August 18, 2015

Attendees:

- Pat Johnson, President
- Sumaira Bajwa, 1st VP
- Trish Miller, Treasurer
- Cathy Stohlman, Secretary

Minutes

- **Opening:** The meeting was called to order by PTA President, Pat Johnson. Roundtable introductions were made.
- **PTA Calendar for 2015-2016:** events for the months of September and October were discussed. Monthly PTA meetings will be held the second Tuesday of every month. The date in September for the Color Run has not been finalized. The Fall Fling has been set for Thursday October 15th.
- **PTA Communication Procedures:** In order to manage the amount of messages, consistency of information and the flow of communications distributed by the PTA internal procedures have been put in place and were reviewed.
- **Vacant PTA Position:** Sumaira Bajwa has volunteered to be the Shopping Benefits Coordinator. Tami Baldwin is replacing Bruce Sartwell as the 2nd PTA PTACHC Representative.
- **PTA Budget Review:** The budget was reviewed and finalized. A vote for approval by the PTA will be held at Back to School Night
- **Back to School Night:** September 10th 2015, 6:30 to 8:30p.m. The PTA will have 3 tables set up throughout the school for PTA Membership sign up, Spirit Wear sales and online shopping benefits information.
- **Open Topics:** 1) The suggestion was made to set PTA Membership goals for parents and teachers in an effort to motivate people to join. 2) The suggestion was made to talk with the Staff Appreciation Committee about new ideas on how to show our appreciation. 3) Hammond Middle will be participating in the county wide "Reflections" creative arts showcase this year.

Minutes respectfully submitted by Cathy Stohlman, HMS PTA Secretary.
